


MINISTRY OF EDUCATION AND SCIENCE OF THE REPUBLIC OF KAZAKHSTAN
ACADEMICIAN Ye.A. BUKETOV KARAGANDA UNIVERSITY

"AGREED"

Supervisor

Branch of the State Enterprise "Academy of the State
Administration under the President of the Republic of Kazakhstan"
in Karaganda region


Baibosynov S. B.
" " 2023

"AGREED"

Supervisor

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Karaganda region"


Mukanov A.I.
" " 2023

«SUBMIT»


Chairman of the Board – Rector of
Karaganda university named after Academician
Dulatbekov N.O.

« 02 03 2023 »

THE EDUCATIONAL PROGRAM

"8D04102 - State and local government"

Level: PhD

Karaganda 2023

The educational program in the direction of training "8D04102 State and local government" was developed on the basis of:

- Law of the Republic of Kazakhstan dated July 27, 2007 No. 319-III "On Education"
- Law of the Republic of Kazakhstan dated July 11, 1997 No. 151-I. "On languages in the Republic of Kazakhstan"
- State obligatory standard of postgraduate education dated August 31, 2018 No. 604
- The National Qualifications Framework of March 16, 2016 by the Republican Tripartite Commission on Social Partnership and Regulation of Social and Labor Relations.
- Order of the Ministry of Education and Science of the Republic of Kazakhstan "On approval of the Rules for organizing the educational process on credit technology" dated October 2, 2018 No. 152 (as amended and supplemented on October 12, 2018 No. 563)
- Classifier of areas for training personnel with higher and postgraduate education dated October 13, 2018. No. 569.

Educational program "8D04102 - State and local government"

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Passport of the educational program

1. **Code and name of the educational program:** "8D04102 - State and local government"
2. **Code and classification of the field of education, areas of training:** "8D041 State and local government"
3. **Group of educational programs:** "D071 - State and local government"
4. **Volume of credits:** 180 ECTS
5. **Form of study:** full-time
6. **Teaching language:** Kazakh, Russian
7. **Awarded degree:** Doctor of Science in the educational program "8D04102 - State and local government"
8. **Type of EP:** new
9. **ISCED level (International Standard Classification of Education) - level 8;**
10. **Level according to the NQF (National Qualifications Framework) - level 8;**
11. **Level according to the IQF (Industry Qualifications Framework) - level 8;**
12. **Distinctive features of the EP:** joint
13. **Application number for the license for the direction of personnel training:** KZ83LAA00018495 No. 016, dated 07/28/2020
14. **Name of the accreditation body and the period of validity of the EP accreditation:**
15. **The objectives of the EP:** Training of scientific and pedagogical personnel capable of carrying out analytical activities and scientifically substantiating strategic approaches in the field of public management in the context of the political transformation of society
16. **Qualification characteristics of the graduate:**
 - List of graduate positions
 - positions of the teaching staff;
 - Researcher;
 - leaders in industries and public service.
 - Sphere and objects of professional activity:
 - higher educational institutions;
 - research institutes, scientific centers;
 - sectors of the national economy;
 - public administration bodies.
 - Types of professional activity:
 - educational activities;
 - research activities;
 - management activities.

Functions of professional activity:

- teaching in higher educational institutions in the direction of state and local government, conducting scientific research in research institutes in the field of public administration;
- conducting a comparative analysis of indicators characterizing the process of socio-economic development of territories, administrative districts and regions;
- adoption of science-based economic decisions that take into account local factors and the conditions for their implementation, while respecting the priority of national interests;
- carrying out planning and forecasting calculations for the scientific substantiation of the prospects for economic and social development of the relevant administrative-territorial units in the conditions of a multistructural economy and increasing its competitiveness.

17. Formulation of learning outcomes based on graduate competencies

Type of competencies	The code Learning Outcome	Learning Outcome (according to Bloom's taxonomy)
1. Behavioral skills and personal qualities: (Softskills)	LO 1	Reviews scientific research on the topic under study in the professional community, interprets scientific points of view, discusses scientific problems, generates new ideas in solving research and applied problems.
	LO 2	Analyzes modern achievements in the field of economics and public administration, formulates current problems and their solutions, creates conditions for a rational communication policy.
	LO 3	Applies the methodology of working with scientific texts, writes scientific articles, reports, interprets scientific data in research, including those written in English, cooperates within the framework of a research collaboration.
2. Professional competencies: (Hardskills)	LO 4	Designs plans for the development of state bodies, evaluates their effectiveness, analyzes the implementation of state programs in the public administration system.
	LO 5	Evaluates the degree of implementation of the project and program-targeted approach to ensuring the effectiveness of the state body, justifies national programs and projects in the context of the development of intersectoral sectors of the economy.
	LO 6	Formulates various management decisions, interprets the results and develops recommendations.
	LO 7	Analyzes trends in the development of the regional economy, identifies signs of negative phenomena and understands the causes, conducts an interregional comparative analysis of the socio-economic development of the country's regions.
	LO 8	Describes the conditions for the functioning of the economic system, develops measures to ensure economic security, identifies indicators of economic stability of state policy.
	LO 9	Applies methods of teaching management disciplines in higher education, methods of teaching the process of scientific research.

18. Definition of modules of disciplines in accordance with the learning outcomes

Learning result code	Name of the module	Name of disciplines	Volume (ECTS)
PO 1, PO3, PO9	Methodological foundations of the study	Academic writing	5
		Methods of scientific research	5
PO2 PO6	Megatrends of public administration	Global challenges of public administration	5
		Teaching practice	10
		Research practice	10
PO5, PO4, PO7, PO8	Methodological approaches of public administration	Management of national projects	5
		Project approach in public administration	5
		Regional aspects of public administration	5
		State management of economic security	5
	Research work by a doctoral candidate	Research work of a doctoral candidate, including internship and doctoral thesis	123
	Final assessment	Writing and defending a doctoral thesis	12

19. Achievability matrix of learning outcomes

NN	Name of discipline	Brief description of the discipline	Number of credits	Formed learning outcomes (codes)								
				L01	L02	L03	L04	L05	L06	L07	L08	L09
Cycle of basic disciplines University Component												
D1	Academic writing	The discipline is studied in order to form competencies related to analytical research and textual activities; skills of analytical-synthetic, critical and pragmatic thinking. In the process of studying the discipline, the types, methods and ethical principles of writing scientific texts, the principles of constructing a scientific text and preparing it for publication, the design of a bibliographic list, the basic rules for quoting scientific literature, the types of annotations and the features of their compilation, reviewing a scientific text are considered.	5	+	+							
D2	Methods of scientific research	The discipline is studied in order to form the skills of doctoral students to carry out independent research activities; the use of scientific research methods to achieve the objectives set in the dissertation research; the use of methods of processing empirical data on the topic of their dissertation research.	5		+		+	+				
D3	Teaching practice	The purpose of pedagogical practice is the formation of professional competencies among doctoral students that ensure readiness for pedagogical activity in universities, the design of the educational process in accordance with the profile of training and conducting certain types of training sessions using innovative educational technologies.	10									+
Cycle of basic disciplines Elective Component												
D4	Project approach in public administration	The course is aimed at developing skills in using the system of indicators in determining goals and developing measures of state programs, as well as the use of subventions to finance programs at the regional level. The knowledge necessary to optimize the selection and implementation of effective projects at the state and regional levels is being formed.	5				+					
	Management of national projects	It is studied in order to form knowledge of the structure of national projects in the modern domestic economy, the specifics of project development and implementation; as well as understanding and separating the roles of project participants (customers, investors, financial and credit and regulatory organizations, etc.) in the development and implementation of state programs. Skills of using project management tools are being formed.	5					+				
Cycle of major disciplines University component												

20. Aligning the planned learning outcomes with the teaching and assessment methods within the module

Learning outcomes	Planned learning outcomes for the module	Teaching methods	Assessment Methods
LO1	Reviews scientific research on the topic under study in the professional community, interprets scientific points of view, discusses scientific problems, generates new ideas in solving research and applied problems.	brainstorming	essay
LO2	Analyzes modern achievements in the field of economics and public administration, formulates current problems and their solutions, creates conditions for a rational communication policy.	interactive lecture	open tests for assignments
LO3	Applies the methodology of working with scientific texts, writes scientific articles, reports, interprets scientific data in research, including those written in English, cooperates within the framework of a research collaboration.	press conference	preparation of a scientific article
LO4	Designs plans for the development of state bodies, evaluates their effectiveness, analyzes the implementation of state programs in the public administration system.	problem lecture	solving cases and situations
LO5	Evaluates the degree of implementation of the project and program-targeted approach to ensuring the effectiveness of the state body, justifies national programs and projects in the context of the development of intersectoral sectors of the economy.	interactive lecture	preparation of a project on the topic of research
LO6	Formulates various management decisions, interprets the results and develops recommendations.	lecture-discussion	test
LO7	Analyzes trends in the development of the regional economy, identifies signs of negative phenomena and understands the causes, conducts an interregional comparative analysis evaluates the socio-economic development of the country's regions.	practical training	written work with the results of the analysis
LO8	Describes the conditions for the functioning of the economic system, develops measures to ensure economic security, identifies indicators of economic stability of state policy.	solving cases and situations	written work with proposed solutions
LO9	Applies methods of teaching management disciplines in higher education, methods of teaching the process of scientific research.	developing educational materials for classes	report

21. Criteria for assessing the achievability of learning outcomes

LO codes	Criteria
LO 1	Knows: modern points of view of scientific research on the topic under study in the professional community
	Able to: discuss scientific problems
	Proficiency in: skills in solving research and applied problems.
LO 2	Knows: modern achievements in the field of economics and public administration
	Able to: formulate actual problems and their solutions
	Proficiency in: skills of rational communication policy
LO 3	Able to: write scientific articles, reports, interpret scientific data in studies, including those written in English,
	Proficiency in: methods of working with scientific texts within the framework of research collaborations
LO 4	Knows: principles for designing state programs
	Able to: skills in analyzing the implementation of state programs in the public administration system.
	Proficiency in: design plans for the development of public institutions
LO 5	Knows: theoretical foundations for the functioning of the process of formation, implementation of targeted programs;
	Able to: assess the degree of implementation of target programs in ensuring the effectiveness of the state;
	Proficiency in: knowledge in the field of national programs and projects in the context of the development of intersectoral sectors of the economy.
LO 6	Knows: theoretical foundations for making various management decisions
	Able to: systematize the results obtained and develop recommendations.
	Proficiency in: skills to summarize information, prepare proposals for improving the public administration system
LO 7	Knows: development trends of the regional economy
	Able to: identify signs of negative phenomena and understand the causes
	Proficiency in: skills in analyzing the socio-economic development of the country's regions.
LO 8	Knows: a description of the functioning of the economic system of the state
	Able to: determine indicators of the economic stability of the state
	Proficiency in: skills in developing measures to ensure the economic security of the country
LO 9	Knows: content, patterns, principles, forms, means and methods of pedagogical activity in higher education.
	Able to: develop curricula and methodological support for management disciplines
	Proficiency in: ways of organizing educational and cognitive activities, teaching methods and technologies

**EDUCATIONAL PROGRAM DEVELOPMENT PLAN
CODE – NAME**

The purpose of the Plan is to contribute to improving the quality of the conditions for the implementation of the educational program, taking into account the current requirements of the labor market and the achievements of modern science.

Target indicators

№	Indicators	Unit of measurement	2022-2023	2023-2024	2024-2025
1	Human resources development				
1.1	Increase in the number of teachers with academic degrees	Number of people	11		1
1.2	Advanced training in the teaching profile	Number of people	5	5	5
1.3	Involvement of practitioners in teaching	Number of people		1	1
1.4	Involvement of guest lecturers in teaching	Number of people		1	
2	Promotion of the EP in the ratings				
2.1	IQAA	Position			
2.2	IAAR	Position			
3.	Development of educational and scientific-methodical literature, electronic resources				
3.1	Textbooks	Number	1		
3.2	Training manuals	Number	1	1	1
3.3	Methodological recommendations/instructions	Number		1	1
3.4	Electronic textbook	Number		1	1
3.5	Video/audio lectures	Number		1	
3.6	Other	Number			
4.	Development of educational and laboratory facilities	Number			

4.1	Purchase of software products	Number	1		
4.2	Other	Number			
5.	Updating the content of the EP				
5.1	Updating the learning outcomes and the list of disciplines taking into account the requirements of the labor market, scientific achievements, professional standards	Year	+		
5.2	Introduction to the EP of academic disciplines in foreign languages*	Year		+	
5.3	Introduction of new teaching methods	Year		+	
5.4	Other	Year			

Head of the department «Management»

Mambetova S.Sh.

22. Graduate Model

Graduate Attributes:

- deep professional knowledge in their field of study;
- interest in mastering trends in the field of education and science;
- the ability to collaborate in the professional community;
- independence in the search for opportunities for professional and personal development;
- communication skills;
- tolerance and upbringing;
- academic honesty;
- readiness to participate in solving the state problems and strategies of Kazakhstan.

Competency types	Description of competencies
1. Behavioral skills and personal qualities (Softskills)	Represents scientific research in the professional community, communicates on scientific topics, expresses a scientific point of view, discusses scientific problems. Analyzes modern achievements in the field of state and local self-government, formulates new solutions to scientific problems. Applies the methodology of working with scientific tests, writes scientific articles, reports, interprets scientific research, including in English.
2. Professional competencies (Hardskills)	Establishes the effectiveness of development plans of state bodies to achieve goals and ensure the quality of services provided. Assesses the degree of implementation of the project and program-targeted approach to ensuring the effectiveness of the activities of the state body. Calculates various management tasks, interprets the results and develops recommendations. Develops the possibility of using various directions and forms of regional policy to stimulate and solve specific regional management problems. Describes the conditions of functioning of economic systems and management facilities, formulates problems, substantiates the relevance and practical significance of the measures being developed to ensure economic security, as well as methods and means of its analysis in organizations.

Developers:

Members of the working group:

Head of the Department "Management"
k.e.s., associate professor

S. Sh. Mambetova

Director of the branch of the Academy of State
Administration under the President of the Republic
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Master's student of the OP "State and Local Administration"

S. B. Baibosynov
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The educational program was considered by the faculty council from 15.03.2023 Protocol No. 8

The educational program was considered at a meeting of the Academic Council dated 14.04.2023 minutes No. 5
The educational program was reviewed and approved at a meeting of the University Board dated 10.05.2023 protocol No. 12

Member of the Board - Vice-Rector for Academic Affairs

T. Z. Zhusipbek

Associate Director of Academic Affairs Department
Dean of the Faculty

S. A. Smailova
Zh. S. Khusainova