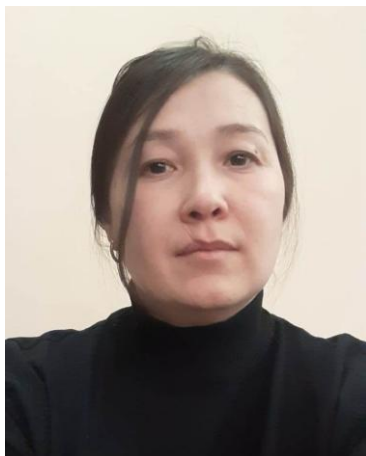


PERSONAL INFORMATION

Abdirova Nurgul



📍 Republic of Kazakhstan, Karaganda city, Satybaldina str. 27/2-21

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✉ abdirova_nurgul@mail.ru



| **Date of birth:** 22/07/1978 y.

PLACE OF WORK, POSITION KarU named after Academician E. A. Buketov, lecturer

SCIENTIFIC DEGREE, SCIENTIFIC TITLE (ACADEMIC DEGREE)

WORK EXPERIENCE

Place and date

- 2002-2004 - Software Engineer of the Educational and Methodological Department of the E.A. Buketov KarSU
- 2004-2015 - leading specialist of the Department of Innovative Education, leading specialist of the Center for Innovative Education, leading specialist of the Center for registration and academic mobility of students, leading specialist of the Registrar's office of the University
- 2015-2018 - specialist University Registrar's Office
- 2018-2022 - leading specialist of the Registrar's Office of the University
- From 2022 to the present – E. A. Buketov KarU, lecturer of the Department of Engineering Thermophysics named after Professor Zh. S. Akylbayev

EDUCATION AND PROFESSIONAL TRAINING

Education

- 1997-2002 – KarSU named after E. A. Buketov, Faculty of Physics. Specialty of Thermophysics, Qualification Engineer-physicist.
- 2013-2015 – KarSU named after E. A. Buketov, Faculty of Economics. Specialty of Management, Bachelor of Economics and Business
- 2015-2017 - KarSU named after E. A. Buketov, Specialty of Physics, Master of Pedagogical Sciences.

PERSONNEL QUALITIES

- Certificate in the program "Development and use of multimedia and interactive tools in the educational process and teaching methods in the conditions of credit and distance learning technology", 2012;
- Certificate in the program "Anti-corruption management systems" 2020;
- «Development of competencies of a university teacher in the organization of distance and online learning». KarU named after E. A. Buketov. 09.01.2023–21.01.2023.

Native language **Kazakh**

LANGUAGE	UNDERSTANDING		SPEAKING		WRITING
	Hearing	Reading	Oral speech	Written speech	
Russian	In perfection	In perfection	In perfection	In perfection	In perfection
LANGUAGE CERTIFICATE: no					
English	With a dictionary	With a dictionary	With a dictionary	With a dictionary	With a dictionary
LANGUAGE CERTIFICATE: no					

Digital skills Perfect – Microsoft Office (Word, Excel, Power Point), working with peripheral devices (scanner, printer, fax).

ADDITIONAL INFORMATION

- Courses**
1. Introduction to the specialty
 2. Engineering systems, networks and equipment
 3. Planning and operation of ventilation, heating and hot water systems
 4. Computer technologies in heat and power calculations
 5. Computer technologies for processing experimental data